

Joining The Local Government Pension Scheme

Other Pension Rights

Notifying the Pensions Service of Other Pension Entitlements

As a new employee who has joined or is eligible to join the Local Government Pension scheme (LGPS) with either Camden, Merton, Richmond, Waltham Forest or Wandsworth Council, it is your responsibility to ensure that the Pensions Shared Service is informed of all pension benefits you have accrued (other than your State Pension). This information is essential to ensure that your pension entitlements are determined correctly.

It is important that full and accurate information is supplied, regardless of whether you intend to transfer these benefits to your current entitlement. Any inaccuracy or omission may prejudice your rights under the above regulations.

Amalgamating previous LGPS membership with your current entitlement

If you have any previous membership of the LGPS, including any previous membership you have built up with your current LGPS pension fund, you have the right to keep any of the earlier periods separate or to amalgamate the membership. Such elections must be made within 12 months of re-joining the LGPS.

Transferring other pension benefits to your current entitlement

If you are transferring benefits from another pension scheme outside of the LGPS you must consider that if you elect to transfer within 12 months of joining the pension scheme but the transfer payment is received outside of 12 months of your first day of LGPS membership as a result of delays caused by you, the transfer will be calculated on the day the money is received.

If the transfer payment is received within the first 12 months of your membership the relevant date for the transfer is your first day of LGPS membership, and the variables used in the calculation are guaranteed, normally providing a more beneficial membership credit for you.

Please note that a transfer of pension rights will not be accepted where the election to transfer is made more than twelve months after joining the LGPS.

Concurrent Pension Scheme Membership

If you are currently contributing to a personal pension plan or to a stakeholder arrangement it may be possible for you to continue to pay into this arrangement at the same time as contributing to the LGPS.

You must notify your personal or stakeholder pension scheme administrator if you start contributing to the LGPS. The notification should be made at the time of joining the LGPS or on the next occasion that a contribution is made to the personal or stakeholder pension scheme.

You are also required to inform me if you are contributing to a Free Standing AVC arrangement.

Further Information

You must include the full postal address of your former pension provider. If you do not have this information please apply to the Pensions Registry for the contact details. The Registrar's address is:

The Registrar of Pension Schemes
P O Box 1NN
Newcastle upon Tyne
NE99 1NN

Please note that the Pensions Registry can be used to trace previous pension rights only if your former scheme has members still contributing to the scheme or with outstanding preserved rights.

Your completed form should be returned to:

Pensions Shared Service
PO Box 72351
London
SW18 9LQ

If you are having difficulty completing the form please contact the Pensions Shared Service.

Direct Line Telephone: 020 8871 8036

E-mail: pensions@wandsworth.gov.uk

Pensions Shared Service Details of all Pension Benefits

Full Name: _____ Address: _____

Date of Birth: _____

NI Number: _____

Pension Fund: _____

You are currently contributing, or will shortly start contributing to the Local Government Pension Scheme with the above named pension fund. Please list below **all** other pension benefits that you have, and indicate whether you are interested in investigating a transfer. If you have no other pension rights, please write 'NONE'.

Name and Address of Pension Scheme Administrator	Dates of Membership and (if applicable) job title	Type of Pension arrangement eg: employers, personal pension plan, stakeholder	What is the current status of this pension? eg: pension preserved, concurrently contributing, pension in payment, contributions refunded, transferred to another provider	Do you wish to investigate a transfer of these pension rights?

(continue overleaf if necessary)

Section 3- Declaration

I have listed all my previous or current pension rights above. Where I have indicated that I wish to investigate the possibility of transferring my pension rights, **I authorise you to contact my previous pension provider to obtain any information in connection with this.** I understand that I will not be required to make a final decision until I have been provided with details of the potential benefits available from the transfer.

- I confirm that I am:
- single
 - married _____ (date)
 - in a civil partnership _____ (date)
 - divorced or civil partnership dissolved _____ (date)
 - widow or widower

If you were previously paying additional contributions in the LGPS, please indicate whether you would like to continue YES NO

Signed: _____ Date: _____

This Service is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

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